


**PART TIME JOBS**



Earn money      Transferable skills      Experience      Enhance CV      References

**Top tip...**  
Walk around your local community or town and look/ask who is recruiting.  
Why not get your friends and family involved too.

- Tips to getting a part time job...**
- Spread your search as wide as possible
  - Make sure you understand what the advert is looking for
  - Keep a record of any jobs you apply for and the responses you receive
  - Check websites, newspapers, Job Centre Plus and Recruitment Agencies
  - Be aware of your online presence as over 80% of employers have checked up on applicants Social Media accounts
  - Speak to relatives and friends as many jobs are not advertised externally
  - If you're unsure about your next steps, you can call the National Careers Service and speak to a Careers Adviser on 0800 100 900.

**Useful Sites...**






Communities

**Customer Service Advisor**



**Join the Google Community (Leeds City College Jobs Shop)**

This is the place for all Leeds City College students that are looking for work to find useful information, job vacancies and job search events.

There will be links to full time and part time jobs and apprenticeships in Leeds.